

Roy Water Conservancy District

Minutes of Board Meeting

August 13, 2025

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, August 13, 2025, at 5:00 p.m.

Present: Jon S. Ritchie, Chair; Gary L. Newman and Chad Zito, Trustees; Rodney Banks, Manager/Treasurer; and Courtney Harris, Records Clerk.

Excused: Gary S. Adams, Vice-Chair; Mark Ohlin, Trustee.

I. CALL TO ORDER. Chair Ritchie called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Chair Ritchie.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of July 9, 2025, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ritchie closed the floor for public comments.

B. Consideration of Progress Payment for Secondary Water Metering Project Phase 15. Mr. Newman made a motion to approve a progress payment for the Secondary Water Metering Project Phase 15 in the amount of \$39,045.00 to AJC Construction and Excavation. Mr. Zito seconded the motion. The motion carried unanimously.

C. Consideration of Final Payment for UDOT's 5600 South Supplemental Agreement 3. Mr. Banks said the invoice was received for construction of the vault for the 18-inch valve in the intersection of 5600 South and 2700 West.

Mr. Zito made a motion to approve a final payment for UDOT's Supplemental Agreement 3 in the amount of \$190,047.05 to UDOT. Mr. Newman seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. NWRA Western Water Seminar July 29-21, 2025. Mr. Banks said the seminar was held in Park City, and two State Representatives from Utah presented in addition to other presenters. Mr. Banks said useful information was shared.

B. Manager & Trustees Reports. Mr. Banks said Sand Ridge Constructors will continue storm drain work on 6000 South, and they will replace a few hundred feet of the District's existing 12-inch main line in the road just west of 1900 West when the water season ends.

Mr. Banks said Sensus is hoping to ship equipment for the radio towers on October 1st and begin construction shortly thereafter. Mr. Banks said two of the towers will be constructed on Roy City property (the Aquatic Center and the well on 4000 South), and the other tower will be constructed on District property. Mr. Banks said City Manager Andrews would like to enter into an interlocal agreement with the District for the towers on Roy City property.

Mr. Banks said there is only one meter pit left to install, which will take place after the water season ends because the service is on a shotcoat main. Mr. Banks said the next step of the project is programming radios. Mr. Banks said the District has spent about \$3.5 million of the \$5 million grant.

Mr. Banks said as of August 12th, East Canyon was 76% full, Echo was 58% full, and the Weber River Basin year-to-date precipitation was approximately 86% of median. Mr. Banks said 100% of the state is currently in moderate to extreme drought condition.

C. Review of Monthly Bank Statements and Cancelled Checks. Mr. Adams said the audit committee, consisting of himself, Mr. Banks, and Mrs. Doolan, met August 8, 2025, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Zito made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Newman made a motion to approve expenses for August 13, 2025. Mr. Zito seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Zito made a motion to adjourn at 5:14 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

September 10, 2025

Minutes Approved

/s/ Jon S. Ritchie, Chair

/s/ Recording Secretary