

Roy Water Conservancy District

Minutes of Board Meeting

November 17, 2021

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, November 17, 2021, at 5:00 p.m.

Present: Chad Zito, Chair; Mark W. Ohlin, Vice-Chair; Gary L. Newman and Jay L. Cottle, Trustees; Rodney Banks, Manager/Treasurer; Jon Ritchie, newly appointed Trustee; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

Excused: Darl R. Field, Trustee

I. CALL TO ORDER. Chair Zito called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Newman.

III. APPROVAL OF MINUTES. Mr. Newman made a motion to accept and approve the minutes of October 13, 2021, board meeting as written. Mr. Ohlin seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Consideration of 2022 Tentative Budget. Mr. Banks said no changes were made from the draft budget presented last month.

Mr. Newman made a motion to approve the 2022 Tentative Budget. Mr. Ohlin seconded the motion. The motion carried unanimously.

B. Consideration of Public Hearing Date for 2022 Budget – December 8, 2021, at 6:00 p.m. Mr. Ohlin made a motion to hold a public hearing on December 8, 2021, at 6:00 p.m., at the District's office for the purpose of adopting the 2022 Final Budget. Mr. Newman seconded the motion. The motion carried unanimously.

C. Consideration of 2021 Water Conservation Plan. Mr. Banks said the water conservation plan is required to be updated every five years. Mr. Banks said because of COVID-19, the state offered a reprieve of one year to complete the update as the plan would have originally been due for an update in 2020. Mr. Banks said a public hearing will be held on the plan.

Mr. Banks said the water conservation plan has updates related to the amount of water shares the District owns and leases, water sources, and water use from 2016 to 2020. Mr. Banks said the plan shows water use is actually trending down from previous years. Mr. Banks said one of the goals the District has had for a number of years is the installation of secondary water meters when possible, which is included in the plan.

Mr. Ohlin made a motion to approve the 2021 Water Conservation Plan. Mr. Newman seconded the motion. The motion carried unanimously.

D. Consideration of Voting Davis & Weber Counties Canal Company Stock at Annual D&WCCC Stockholders Meeting. Mr. Banks said the stockholders meeting will be held December 20, 2021, at 6:30 p.m. Mr. Banks said

his term and Jay Ritchie's term is up, so Mr. Banks and Darren Hess are the nominees as Mr. Ritchie has chosen not to run again for a D&WCCC board position.

Mr. Newman made a motion to appoint the Chair to vote the District's Davis & Weber Counties Canal Company stock and appoint the Vice-Chair and General Manager as alternates. Mr. Ohlin seconded the motion. The motion carried unanimously.

E. Public Comments. There were no comments made by the public.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Report of UASD Annual · November 3-5, 2021. Mr. Ohlin said the conference was good. Chair Zito said he wishes they could improve the auditor's presentation. Mr. Cottle said it is odd that ethics training is held in November rather than the beginning of the year.

B. Report of NWRA Annual · November 8-10, 2021. Mr. Banks said it was a good convention considering how quickly it was put together.

C. Manager & Trustees Reports. Mr. Banks said Tage Flint of Weber Basin Water Conservancy District has announced his retirement but will stay until February.

Mr. Banks said the conflict of interest and ethical behavior pledge are required for all Trustees and employees. Mr. Banks said next year he will present the pledges at the beginning of the year rather than the end.

Mr. Banks said trucks are scheduled to be built on December 13th. Mr. Banks said he is holding off on selling the trucks until he knows for sure the new ones are built. Mr. Banks said the used vehicle market is still strong.

Mr. Banks said as of yesterday East Canyon was 48% full, Echo was 20% full, and the snow-water equivalent is already down to 53% of normal.

Mr. Banks said the fraud risk assessment will be discussed next month. Mr. Banks said the District has been able to get more points this year on the assessment form required by the state auditor.

Mr. Banks said the Board will need to elect a new Vice-Chair in the next meeting.

Mr. Cottle congratulated Mr. Ritchie on being appointed to the District Board.

D. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ohlin said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met November 16, 2021, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Newman made a motion to approve the monthly financial report. Mr. Ohlin seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Cottle made a motion to approve the checks for November 17, 2021. Mr. Newman seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Ohlin made a motion to adjourn at 5:22 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

Minutes Approved

Chad Zito, Chair

Recording Secretary