

# *Roy Water Conservancy District*

## **Minutes of Board Meeting**

May 13, 2026

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, May 13, 2026, at 5:00 p.m.

**Present:** Jon S. Ritchie, Chair; Gary S. Adams, Vice-Chair; Mark Ohlin and Mike Padovich, Trustees; Rodney Banks, Manager/Treasurer; Phil Durbano, Operations Supervisor; and Courtney Harris, Records Clerk.

**Excused:** Chad Zito, Trustee.

**I. CALL TO ORDER.** Chair Ritchie called the meeting to order at 5:00 p.m. and welcomed everyone present.

**II. PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was led by Mr. Adams.

**III. APPROVAL OF MINUTES.** Mr. Ohlin made a motion to accept and approve the minutes of April 8, 2026, Board meeting as written. Mr. Adams seconded the motion. The motion carried unanimously.

### **IV. BUSINESS.**

**A. Consideration of Final Payment for 5200 South 2700 West Valve Replacement Project.** Mr. Adams made a motion to approve a final payment for the 5200 South 2700 West Valve Replacement Project in the amount of \$39,700.00 to Braegger and Sons, Inc. Mr. Padovich seconded the motion. The motion carried unanimously.

**B. Consideration of Progress Payment for Pump House Switchgear Replacement Project.** Mr. Banks said there are a few more punchlist items to be completed before the project is complete.

Mr. Ohlin made a motion to approve a progress payment for the Pump House Switchgear Replacement Project in the amount of \$9,330.42 to Lynn Woodward Electric. Mr. Padovich seconded the motion. The motion carried unanimously.

**C. Consideration of Release and Termination of Hooper Water Improvement District Easement.** Mr. Banks said the District was granted an easement in 2017 across a property owned by Hooper Water Improvement District for a potential District water main to connect 4800 South to 4000 South. Mr. Banks said the Railrunner development has since made the easement unnecessary as the District's water main has been installed within the streets of that development. Mr. Banks said Hooper Water has requested that the District release and terminate the easement.

Mr. Padovich made a motion to approve the Release and Termination of Hooper Water Improvement District Easement on Parcel 08-725-0003. Mr. Ohlin seconded the motion. The motion carried unanimously.

**D. Consideration of Resolution 2026-13 Watering Rules and Regulations.** Mr. Banks said the District's Watering Rules and Regulations resolution was last updated in 2021. Mr. Banks said the District was not completely metered at that time, so certain rules and regulations were in place to address the drought and

wasteful irrigation practices. Mr. Banks said now that all connections are metered, the resolution should be updated.

Mr. Banks said one category in the resolution is watering regulations, which includes time of day watering, drought restrictions, and wasteful irrigation practices. Mr. Banks said another category to consider would be based on metered water usage and how to address property owners who have used their water quantity for a water season. Mr. Banks suggested the meter to a property could be turned off when it has used all of the water for the season, especially in a drought year when water supply is limited.

Mr. Banks said the enforcement proceedings in the 2021 resolution included penalties and fines, but the updated resolution could be drafted to remove fines and change penalties to be based on actual metered water use. Mr. Banks said fines were very difficult to impose and collect in the past because violations were generally unable to be verified by District staff. Chair Ritchie asked how effective notices have been in the past. Mr. Banks said the District had no way of knowing if notices had any effect on watering practices before meters, but they did not seem to be very effective. Mr. Banks said the District should still make an effort to notify property owners and give them a chance to respond or correct the issue before imposing penalties.

Mr. Padovich said the District has a responsibility to enforce water conservation to its users, but he agreed with removing fines from the resolution. Mr. Ohlin said his concern is if the District would be perceived as being too harsh if water users were suddenly shut off after years of not enforcing that particular penalty. Chair Ritchie said he supports sending a notice to users but agrees fines should not be implemented. Mr. Adams said there will be a learning curve for users, especially in a drought year, but they need to be educated on the District's expectations. Mr. Adams said users who have been notified and continue to ignore the rules and regulations should be shut off. Chair Ritchie said users should be encouraged to sign up for the MyWater meter portal to monitor their own water use, which now shows the number of gallons available for each property for the water season.

Mr. Banks said the proposed updated resolution would remove fines, keep a notification process, and add a penalty to shut water off to a property if the water quantity for the season is exceeded. Mr. Banks said there is one legitimate agricultural property within District boundaries, so he clarified an exception in the resolution for agricultural producers with 20 or more acres of production crops.

Mr. Banks said the water allotment for each property is calculated using irrigable area of a property multiplied by 2.4 acre-feet per acre due to the 20% cut for 2026. Mr. Banks said while the formula and irrigable area will stay the same, the allotment per acre-foot can change based on water supply each season. Mr. Banks said the resolution can be amended or changed in coming months.

Mr. Padovich made a motion to adopt Resolution 2026-13 with the changes discussed. Mr. Adams seconded the motion. The motion carried unanimously.

**E. Public Comments.** As no members of the public were present, Chair Ritchie closed the floor for public comments.

## **V. REPORTS FROM MANAGER AND TRUSTEES.**

**A. Report of RWCD and West Haven System Startup.** Mr. Durbano said the startup went well. Mr. Durbano said there were a few small leaks which have since been addressed. Mr. Durbano said there was a wiring issue in the pump house, but that was being resolved and the pumps were running well. Mr. Durbano said there were no problems in the West Haven system. Mr. Banks said the Wilson Canal was running, so water was available at startup for the portion of the West Haven system that is provided water from that canal.

Mr. Banks said grant money was returned successfully. Mr. Banks said the total spent on the Secondary Water Metering Project was about \$21 million, 70% of which was paid with grant money.

Mr. Banks said the MyWater meter portal is active and has been updated to include some useful features, although there are still some bugs being worked out.

Mr. Banks said as of May 12<sup>th</sup>, East Canyon was 79% full, Echo was 60% full, and the Weber River Basin year to date snow water equivalent was 3% of median. Mr. Banks said soil moisture was 74% with the median being 78%. Mr. Banks said 100% of the state is in moderate to exceptional drought condition.

**B. Manager & Trustees Reports.**

**C. Review of Monthly Bank Statements and Cancelled Checks.** Mr. Adams said the audit committee, consisting of himself, Mr. Banks, and Mrs. Doolan, met May 11, 2026, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

**VI. FINANCIAL REPORT.**

**A. Approval of Monthly Financial Report.** Mr. Padovich made a motion to approve the monthly financial report. Mr. Ohlin seconded the motion. The motion carried unanimously.

**VII. APPROVAL OF EXPENSES.** Mr. Ohlin made a motion to approve expenses as of May 13, 2026. Mr. Adams seconded the motion. The motion carried unanimously.

**VIII. ADJOURNMENT.** Mr. Adams made a motion to adjourn at 5:44 p.m. Mr. Padovich seconded the motion. The motion carried unanimously.

June 10, 2026

Minutes Approved

/s/ Jon S. Ritchie, Chair

/s/ Recording Secretary