

Roy Water Conservancy District

Minutes of Board Meeting

March 12, 2025

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, March 12, 2025, at 5:00 p.m.

Present: Jon S. Ritchie, Chair; Gary S. Adams, Vice-Chair; Gary L. Newman, Chad Zito, and Mark Ohlin, Trustees; Rodney Banks, Manager/Treasurer; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ritchie called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Ohlin.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of February 12, 2025, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ritchie closed the floor for public comments.

B. Election of District Clerk. Mr. Banks said the District's bylaws state, "The offices of Clerk and Treasurer shall be elected by the Board and may, but need not be, members of the Board." Mr. Banks said the District Auditor recommends electing the District Clerk when there is a change in Chair. Mr. Banks said the responsibilities of Marci Doolan coincide with those of the District Clerk and recommends she be elected to the position.

Mr. Ohlin made a motion to elect Marci Doolan as District Clerk of Roy Water Conservancy District. Mr. Zito seconded the motion. The motion carried unanimously.

C. Election of District Treasurer. Mr. Banks said he has been serving in the capacity of District Treasurer, and as with the District Clerk, it is recommended by the District Auditor to elect the District Treasurer when there is a change in Chair.

Mr. Adams made a motion to elect Rodney Banks as District Treasurer of Roy Water Conservancy District. Mr. Ohlin seconded the motion. The motion carried unanimously.

D. Consideration of Progress Payment for Secondary Water Metering Project Phase 7. Mr. Ohlin made a motion to approve a progress payment for the Secondary Water Metering Project Phase 7 in the amount of \$122,666.85 to Paragon Construction Systems. Mr. Adams seconded the motion. The motion carried unanimously.

E. Consideration of Progress Payment for Secondary Water Metering Project Phase 12. Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 12 in the amount of \$72,414.09 to Yard Masters. Mr. Newman seconded the motion. The motion carried unanimously.

F. Consideration of Progress Payment for Secondary Water Metering Project Phase 15. Mr. Adams made a motion to approve a progress payment for the Secondary Water Metering Project Phase 15 in the amount of \$64,666.50 to AJC Construction and Excavation. Mr. Zito seconded the motion. The motion carried unanimously.

G. Consideration of Final Payment for 6000 South 1950 West Waterline Replacement Project. Mr. Banks said the final payment for the project includes payments of \$16,000.00 to E.H. Knudson Construction, \$13,142.95 to Ferguson Waterworks, and \$8,275.00 to LaRose Paving.

Mr. Ohlin made a motion to approve a final payment for the 6000 South 1950 West Waterline Replacement Project in the amount of \$37,417.95 to E.H. Knudson Construction, Ferguson Waterworks, and LaRose Paving. Mr. Adams seconded the motion. The motion carried unanimously.

H. Consideration of Interlocal Agreement for 6000 South 3100 West Roundabout. Mr. Banks said Roy City is in the process of constructing a roundabout with concrete paving in the intersection of 6000 South and 3100 West. Mr. Banks said the District will replace its secondary mainline in the intersection as Roy City replaces its culinary line. Mr. Banks said the interlocal agreement is between the District and Roy City with Roy City managing the overall project and the scheduling. Mr. Banks said the numbers came back under the amount budgeted, and Roy City will invoice the District for the agreed-upon amount when the project is complete.

Mr. Adams made a motion to approve the Interlocal Agreement for 6000 South 3100 West Roundabout. Mr. Zito seconded the motion. The motion carried unanimously.

I. Consideration of Contract Water Rate and Roy Water Emergency Water Rate. Mr. Banks said these rates are adjusted every two years based on the overall increase in the consumer price index, which is 7.19% between 2023 and 2024. Mr. Banks said this results in a rate of \$81.97 per acre-foot for 2025 and 2026. Mr. Banks said the contract water rate will apply to Gail Larsen, Cedar Crest Farm, and D&WCCC for any water delivered through the meter on 3100 West.

Mr. Newman made a motion to approve the Contract Water Rate and Roy Water Emergency Water Rate for 2025 and 2026 in the amount of \$81.97 per acre-foot. Mr. Ohlin seconded the motion. The motion carried unanimously.

J. Consideration of Wheeling Charge for Weber Basin West Haven System. Mr. Banks said this rate is reviewed every two years and applies to Weber Basin when they have their D&WCCC water delivered to the District reservoir and wheeled through the system to the connection by The Hi-Fi Shop. Mr. Banks said the engineer calculated a 9.42% increase from the previous rate of \$3.82, resulting in \$4.18 per acre-foot for 2025 and 2026.

Mr. Adams made a motion to approve the Wheeling Charge for Weber Basin West Haven System for 2025 and 2026 in the amount of \$4.18 per acre-foot. Mr. Zito seconded the motion. The motion carried unanimously.

K. Consideration of Leasing Davis and Weber Counties Canal Company Shares to Weber Basin Water Conservancy District. Mr. Banks said the District has leased a various number of shares to Weber Basin Water Conservancy District since 2014 depending on drought conditions. Mr. Banks said the District leased 400 shares in both 2023 and 2024. Mr. Banks said the amount leased this year will depend on D&WCCC's acre-foot per share declaration and whether Weber Basin is interested in leasing shares again.

Mr. Ohlin made a motion to lease the District's Davis and Weber Counties Canal Company shares to Weber Basin Water Conservancy District in an amount to be determined by the General Manager based on Davis and Weber

Counties Canal Company's per share declaration. Mr. Newman seconded the motion. The motion carried unanimously.

L. Consideration of Wilson Irrigation Company Shares Lease Agreement. Mr. Banks said the District owns 23 shares of Wilson Irrigation Company, and the person who leased the shares in 2023 and 2024 is interested in leasing them again for the 2025 irrigation season.

Mr. Zito made a motion to approve the Wilson Irrigation Company Shares Lease Agreement. Mr. Newman seconded the motion. The motion carried unanimously.

M. Consideration of Flex Space Development Agreement. Mr. Banks said Flex Space is located at approximately 3350 West 4725 South, just east of Winegar's grocery store on 4800 South. Mr. Banks said the parcel has an existing water allotment, and the developer will be required to install at 1" meter and lateral to the commercial development.

Mr. Newman made a motion to approve the Flex Space Development Agreement. Mr. Ohlin seconded the motion. The motion carried unanimously.

N. Closed Meeting to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual per Utah Code Ann. § 52-4-204, 205. Mr. Adams made a motion to close the meeting to discuss the character, professional competence, or physical or mental health of an individual. Mr. Zito seconded the motion. Chair Ritchie asked Ms. Harris to conduct the roll call vote:

Jon S. Ritchie:	yes
Gary S. Adams:	yes
Gary L. Newman:	yes
Chad Zito:	yes
Mark Ohlin:	yes

The public meeting was closed at 5:24 p.m.

Mr. Zito made a motion to re-open the public meeting at 5:48 p.m. Mr. Ohlin seconded the motion. The motion carried unanimously.

O. Ratification of Separation Agreement. Mr. Adams made a motion to ratify the Separation Agreement. Mr. Zito seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Rural Water Annual Conference – February 25-28, 2025. Mr. Banks attended the conference and said there were good classes, and he was able to talk to a number of vendors in relation to the secondary water metering project.

B. Manager & Trustees Reports. The annual Operations Review was scheduled for April 9, 2025, at 4:00 p.m.

Mr. Banks said BHI is the contractor for D&WCCC on the box culvert and will be installing curb and gutter and paving when the weather improves. Mr. Banks said Sand Ridge Constructors have not completed the last piece of the District's 12" AC mainline on 6000 South but will be returning in the fall to finish. Mr. Banks said Sand Ridge Constructors' subcontractor has completed repairs on the 18" shotcoat pipe they damaged on 2700 West and 5600 South.

Mr. Banks said 8,629 meter pits have been installed so far. Mr. Banks said the District has spent \$2.3 million of the second grant. Mr. Banks said the District has received all meters ordered but is still about 1,800 short on radios.

Mr. Banks said as of March 11th, East Canyon was 84% full, Echo was 84% full, and the Weber River Basin snow water equivalent was 101% of median. Mr. Banks said soil moisture levels are around 52% compared to 71% last year. Mr. Banks said almost 100% of the state is in abnormally dry to extreme drought condition.

C. Review of Monthly Bank Statements and Cancelled Checks. Mr. Adams said the audit committee, consisting of himself, Mr. Banks, and Mrs. Doolan, met March 10, 2025, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Ohlin made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Zito made a motion to approve expenses for March 12, 2025. Mr. Adams seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Newman made a motion to adjourn at 5:57 p.m. Mr. Adams seconded the motion. The motion carried unanimously.

Minutes Approved

Jon S. Ritchie, Chair

Recording Secretary