

Roy Water Conservancy District

5440 Freeway Park Drive
Riverdale, UT 84405

AGENDA

Monthly Board of Trustees' Meeting
September 9, 2026
5:00 P.M.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF MINUTES**
- IV. BUSINESS**
 - A. Consideration of Reviewed Personnel Policies and Procedures
 - B. Consideration of 2026 Vehicles Sale and 2027 Vehicles Purchase
 - C. Public Comments
- V. REPORTS FROM MANAGER AND TRUSTEES**
 - A. Manager & Trustees Reports
 - B. Review of Monthly Bank Statements and Cancelled Checks
- VI. FINANCIAL REPORT**
 - A. Approval of Monthly Financial Report
- VII. APPROVAL OF EXPENSES**
- VIII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should call the District at (801) 825-9744, giving at least three (3) working days notice.

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: September 4, 2026

SUBJECT: **IV.A. Consideration of Reviewed Personnel Policies and Procedures**

Utah Code Title 17B-1-802 requires the District to annually review its personnel policies to ensure that they conform to the requirements of state and federal law. In performing this review for 2026, there are some changes in both the personnel policies and the Per Diem and Travel Reimbursement Rules (Rules).

The changes in the personnel policies are listed below:

1. Page 6-1 incorporates new URS contribution accounts into personnel policies as well as a new hire's ability to opt out of mandatory contributions. (Approved in March board meeting)
2. Page 12-6 incorporates new Utah Local Governments Trust (ULGT) parking and backing policy. (Approved in March board meeting)
3. Page 13-2 updates the District's nepotism policy so it mirrors the language of Utah Code Title 52-3-1.
4. Page 13-7 incorporates a new simple artificial intelligence acceptable use policy.

The changes in the Rules are listed below:

1. Meal rates for the five different tables depending on where the travel is located.

A suggested motion would be, "I move that we approve the Reviewed Personnel Policies and Procedures with the changes and additions as discussed."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: September 4, 2026

SUBJECT: **IV.B. Consideration of 2026 District Vehicles Sale**

Listed below is the sale/trade-in value of each District truck in comparison to the truck purchase and other costs.

Truck	Purchase Price	Labor to Remove and Replace Light Bar and Toolbox	TOTAL	Estimated Sale Price	Price Difference
2026 GMC Sierra AT4 3500	\$75,824.60	\$0.00	\$75,824.60	\$73,000.00	(\$2,824.60)
2026 GMC Sierra AT4 3500	\$75,824.60	\$48.57	\$75,873.17	\$73,000.00	(\$2,873.17)
2026 GMC Sierra SLT 3500	\$75,603.20	\$48.57	\$75,651.77	\$75,000.00	(\$651.77)
2026 GMC Sierra AT4 3500	\$76,083.20	\$48.57	\$76,131.77	\$73,000.00	(\$3,131.77)
2026 GMC Sierra SLT 3500	\$76,038.80	\$48.57	\$76,087.37	\$75,000.00	(\$1,087.37)
2026 GMC Sierra AT4 3500	\$75,824.60	\$48.57	\$75,873.17	\$73,000.00	(\$2,873.17)
TOTAL	\$455,199.00	\$242.86	\$455,441.86	\$442,000.00	(\$13,441.86)
					per truck average per year (\$3,360.46)
					per truck average per month (\$280.04)

A suggested motion for approval would be, "I move that we approve the 2026 Vehicles Sale and 2027 Vehicles Purchase."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: September 4, 2026

SUBJECT: **IV.B. Consideration of 2027 District Vehicles Purchase**

Listed below is the sale/trade-in value of each District truck in comparison to the truck purchase and other costs.

<u>Truck</u>	<u>Estimated Purchase Price</u>	<u>Labor to Remove and Replace Light Bar and Toolbox</u>	<u>TOTAL</u>	<u>Anticipated Sale Price</u>	<u>Price Difference</u>
2027 GMC Sierra AT4 3500	\$78,099.00	\$0.00	\$78,099.00	\$74,000.00	(\$4,099.00)
2027 GMC Sierra AT4 3500	\$78,099.00	\$48.57	\$78,147.57	\$74,000.00	(\$4,147.57)
2027 GMC Sierra SLT 3500	\$77,871.00	\$48.57	\$77,919.57	\$76,000.00	(\$1,919.57)
2027 GMC Sierra AT4 3500	\$78,366.00	\$48.57	\$78,414.57	\$74,000.00	(\$4,414.57)
2027 GMC Sierra SLT 3500	\$78,320.00	\$48.57	\$78,368.57	\$76,000.00	(\$2,368.57)
2027 GMC Sierra AT4 3500	\$78,099.00	\$48.57	\$78,147.57	\$74,000.00	(\$4,147.57)
TOTAL	\$468,854.00	\$242.86	\$469,096.86	\$448,000.00	(\$21,096.86)
			per truck average per year		(\$3,516.14)
			per truck average per month		(\$293.01)

IV. BUSINESS

C. Public Comments

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: September 9, 2026

SUBJECT: **V.A. Manager and Trustees Reports**

The following is a reminder of upcoming meetings and events:

Board Meeting – September 9, 2026, at 5:00 p.m.
Board Meeting – October 14, 2026, at 5:00 p.m.
UASD Annual Convention – November 4-6, 2026
Board Meeting – November 11, 2026, at 5:00 p.m.
Board Meeting – December 9, 2026, at 5:00 p.m.
Public Hearing for Allotment of Water – December 9, 2026, at 6:00 p.m.
Public Hearing for Budget – December 9, 2026, at 6:00 p.m.
Public Hearing for Water Conservation Plan – December 9, 2026, at 6:00 p.m.

As of September 8th, East Canyon is 51% full, Echo Reservoir is 32% full, and the Weber River basin year to date precipitation is 92% of median with soil moisture at 31% (median is 23%). Currently 100% of the state of Utah is in moderate to exceptional drought condition. As of April 2, 2026, the District's boundaries were moved to the severe drought category.

MEMORANDUM

TO: Board of Trustees

FROM: Gary S. Adams, Audit Committee Chair

DATE: September 9, 2026

SUBJECT: **V.B. Review of Monthly Bank Statements and Cancelled Checks**

Mr. Adams said the audit committee met August 3, 2026, and September 8, 2026 and reported no problems or issues with the monthly banks statements, credit card statements, and cancelled checks.

FINANCIAL REPORT

SEPTEMBER 2026

GENERAL FUND

	<u>2026</u>	<u>2025</u>	<u>2024</u>
Balance as of August 1	\$ 157,642.43	\$ 229,352.97	\$ 1,375,948.04
Deposits	\$ 224,890.13	\$ 338,306.34	\$ 30,131.46
Interest	\$ 781.01	\$ 894.16	\$ 3,528.91
Withdrawals	\$ 174,961.42	\$ 426,385.98	\$ 1,243,411.82
Balance as of August 31	\$ 208,352.15	\$ 142,167.49	\$ 166,196.59

CAPITAL FACILITIES FUND

	<u>2026</u>	<u>2025</u>	<u>2024</u>
Balance as of August 1	\$ 137,664.51	\$ 138,428.74	\$ 135,123.93
Deposits	\$ -	\$ -	\$ -
Interest	\$ 451.24	\$ 483.27	\$ 595.29
Withdrawals	\$ -	\$ 832.00	\$ -
Balance as of August 31	\$ 138,115.75	\$ 138,080.01	\$ 135,719.22

WEBER BASIN FUND

	<u>2026</u>	<u>2025</u>	<u>2024</u>
Balance as of August 1	\$ 884,007.39	\$ 810,248.55	\$ 772,747.21
Deposits	\$ -	\$ -	\$ -
Interest	\$ 2,834.49	\$ 2,780.02	\$ 3,332.21
Withdrawals	\$ 20,578.13	\$ 28,332.92	\$ 25,843.94
Balance as of August 31	\$ 866,263.75	\$ 784,695.65	\$ 750,235.48

UTAH PUBLIC TREASURER'S INVESTMENT FUND

· OPERATIONS & MAINTENANCE ACCOUNT ·

	<u>2026</u>	<u>RATE</u>	<u>DATE</u>
Balance as of August 1	\$ 6,419,652.96	3.9368%	Ongoing-Flexible
Deposits (by Weber County)	\$ 16,804.01		
Interest	\$ 20,956.29		
Withdrawals	\$ 203,750.62		
Balance as of August 31	\$ 6,253,662.64		

· METER FUND ACCOUNT ·

		<u>RATE</u>	<u>DATE</u>
Balance as of August 1	\$ 2,672,302.01	3.9368%	Ongoing-Flexible
Deposits	\$ 3,750.63		
Interest	\$ 8,943.94		
Withdrawals	\$ -		
Balance as of August 31	\$ 2,684,996.58		

ROY WATER CONSERVANCY DISTRICT
O&M Checks

August 13 through September 9, 2026			
	Num	Name	Amount
Aug 13 - Sep 9, 26	EFT	Enbridge Gas	-34.82
	EFT	Zions Bank	-5,413.93
	ACH	Banks, Rodney D.	-4,201.82
	ACH	Doolan, Marci H.	-1,927.54
	ACH	Doxey, Nathan S.	-2,075.39
	ACH	Durbano, Philip W.	-2,954.87
	ACH	Harris, Courtney L.	-2,342.10
	ACH	Ohlin, Mark W.	-275.02
	ACH	Protzman, Heather S.	-1,456.00
	ACH	Ritchie, Jon S.	-200.02
	ACH	Sandberg, Justin J.	-2,539.82
	ACH	Thurgood, Kent D.	-2,716.19
	ACH	Zesiger, Wyatt R.	-1,448.37
	ACH	Adams, Gary S.	-275.02
	ACH	Padovich, Mikele R.	-275.01
	ACH	Zito, Chad	-275.02
	EFT	Utah State Tax Commission	-1,683.00
	EFT	IRS	-10,279.84
	EFT	PEHP Long-Term Disability	-159.73
	EFT	Utah Retirement Systems	-9,547.70
	EFT	PEHP Group Insurance	-535.68
	EFT	Home Depot	-314.91
	EFT	Riverdale City Corporation	-228.75
	EFT	Rocky Mountain Power	-51.31
	EFT	Rocky Mountain Power	-45.51
	ACH	Banks, Rodney D.	-4,201.81
	ACH	Doolan, Marci H.	-1,927.53
	ACH	Doxey, Nathan S.	-2,192.91
	ACH	Durbano, Philip W.	-3,978.26
	ACH	Harris, Courtney L.	-2,286.47
	ACH	Protzman, Heather S.	-1,469.41
	ACH	Sandberg, Justin J.	-2,125.50
	ACH	Thurgood, Kent D.	-2,064.72
	ACH	Zesiger, Wyatt R.	-1,448.37
	EFT	IRS	-10,329.38
	EFT	Utah State Tax Commission	-1,669.00
	EFT	Utah Retirement Systems	-9,992.13
	22165	AFLAC	-152.55
	22166	Rodney Banks	-92.00
	22167	A & P CPAs	-2,184.00
	22168	Ace Recycling & Disposal	-166.69
	22169	AJC Construction & Excavation	-4,650.00

ROY WATER CONSERVANCY DISTRICT
O&M Checks

August 13 through September 9, 2026

Num	Name	Amount
22170	Blue Stakes of Utah	-512.50
22171	Bolt & Nut Supply Co.	-28.28
22172	Clearlink IT, LLC	-2,829.96
22173	Core & Main LP	-340.61
22174	Crawford Door Sales	-1,226.00
22175	Durk's Plumbing Supply, Inc.	-54.00
22176	Ewing Irrigation Products	-385.25
22177	Fuel Network	-3,060.43
22178	Jan-Pro of Utah	-273.00
22179	JD Young & Son Landscape	-2,225.00
22180	Les Olson Company	-84.07
22181	Linde Gas & Equipment, Inc.	-59.79
22182	Mountain West Pest	-200.00
22183	Mountainland Supply Company	-4,601.88
22184	O'Reilly Automotive	-43.53
22185	SKM, Incorporated	-1,769.56
22186	South Fork Hardware - Roy	-26.61
22187	Utah Association of Special Distric	-1,510.00
22188	Utah Water Users Association	-500.00
22189	Wasatch Civil Engineering	-2,831.00
22190	WSP USA Inc.	-25,855.06
		-150,604.63

Aug 13 - Sep 9, 26