

Roy Water Conservancy District

Minutes of Board Meeting

May 8, 2024

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, May 8, 2024, at 5:00 p.m.

Present: Mark Ohlin, Chair; Gary L. Newman, Chad Zito, and Gary S. Adams, Trustees; Rodney Banks, Manager/Treasurer; Phil Durbano, Operations Supervisor; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

Excused: Jon S. Ritchie, Vice-Chair

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Zito.

III. APPROVAL OF MINUTES. Mr. Newman made a motion to accept and approve the minutes of April 17, 2024, Board meeting as written. Mr. Zito seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ohlin closed the floor for public comments.

B. Consideration of Progress Payment for Secondary Water Metering Project Phase 5. Mr. Newman made a motion to approve a progress payment for the Secondary Water Metering Project Phase 5 in the amount of \$61,897.25 to Post Construction. Mr. Zito seconded the motion. The motion carried unanimously.

C. Consideration of Progress Payment for Secondary Water Metering Project Phase 6. Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 6 in the amount of \$148,304.50 to Post Construction. Mr. Newman seconded the motion. The motion carried unanimously.

D. Consideration of Progress Payment for Secondary Water Metering Project Phase 8. Mr. Banks said this will be the final progress payment for phase 8 as the phase is complete pending punch list items.

Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 8 in the amount of \$38,289.75 to AJC Construction and Excavation. Mr. Newman seconded the motion. The motion carried unanimously.

E. Consideration and Award of Secondary Water Metering Materials for Board of Water Resources Grant. Mr. Banks said the materials are fittings for approximately 2,600 meters. Mr. Banks said Ferguson was the low bidder.

Mr. Adams made a motion to award the Secondary Water Metering Materials for Board of Water Resources Grant to Ferguson in the amount of \$1,541,168.40. Mr. Zito seconded the motion. The motion carried unanimously.

F. Consideration of DWRe Contract for Secondary Water Metering Grant RM112. Mr. Zito made a motion to approve the State of Utah Contract for the secondary water metering project with the Division of Water Resources (DWRe) program R112 for \$5,046,500. Mr. Adams seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Report of RWCD and West Haven Systems Startup. Mr. Durbano said Connex hit about 17 lines, another fiber company hit about 5 secondary lines, and the repairs took about a week and half to complete. Mr. Durbano said the Roy system was loaded differently this year because Connex damaged a 24" mainline on 5200 South, which caused a major delay, so the upper system was loaded the next day. Mr. Durbano said West Haven went well, and the pumps were turned on a week earlier than anticipated. Mr. Banks said there were quite a few meter leaks discovered.

B. Manager & Trustees Reports. Mr. Banks said \$10.2 million has been spent so far on the metering project, with 4,849 meters and jumpers installed.

The Board decided to hold the annual Summer BBQ on June 27th at 6 p.m.

Mr. Banks said as of May 7th, East Canyon was 88% full, Echo was 96% full, and the Weber River Basin water year-to-date snow-water equivalent was 156% of median.

C. Review of Monthly Bank Statements and Cancelled Checks. Chair Ohlin checked with Mr. Ritchie, who said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met May 6, 2024, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Adams made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Zito made a motion to approve expenses for May 8, 2024. Mr. Adams seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Newman made a motion to adjourn at 5:21 p.m. Mr. Adams seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary