

# *Roy Water Conservancy District*

## **Minutes of Board Meeting**

July 10, 2024

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, July 10, 2024, at 5:00 p.m.

**Present:** Mark Ohlin, Chair; Jon S. Ritchie, Vice-Chair; Gary L. Newman, Chad Zito, and Gary S. Adams, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

**I. CALL TO ORDER.** Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

**II. PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was led by Mr. Adams.

**III. APPROVAL OF MINUTES.** Mr. Ritchie made a motion to accept and approve the minutes of June 5, 2024, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

### **IV. BUSINESS.**

**A. Public Comments.** As no members of the public were present, Chair Ohlin closed the floor for public comments.

**B. Consideration of Progress Payment for Secondary Water Metering Project Phase 5.** Mr. Adams made a motion to approve a progress payment for the Secondary Water Metering Project Phase 5 in the amount of \$199,443.00 to Post Construction. Mr. Zito seconded the motion. The motion carried unanimously.

**C. Consideration of Progress Payment for Secondary Water Metering Project Phase 6.** Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 6 in the amount of \$950.00 to Post Construction. Mr. Adams seconded the motion. The motion carried unanimously.

**D. Consideration of Progress Payment for Secondary Water Metering Project Phase 9.** Mr. Ritchie made a motion to approve a progress payment for the Secondary Water Metering Project Phase 9 in the amount of \$39,881.00 to AJC Construction and Excavation. Mr. Adams seconded the motion. The motion carried unanimously.

**E. Consideration of Progress Payment for Secondary Water Metering Project Phase 10.** Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 10 in the amount of \$48,013.00 to AJC Construction and Excavation. Mr. Newman seconded the motion. The motion carried unanimously.

**F. Consideration of Park43 Townhomes Amended Development Agreement.** Mr. Banks said the developers of Park43 Townhomes approached the District about amending their existing development agreement. Mr. Banks said they want to landscape the area of the property west of the Howard Slough. Mr. Banks said the District has received ½ share of Wilson Irrigation Company stock for the east portion of the property included in the original development agreement, but they will be required to bring another ½ share of Wilson Irrigation Company stock for the additional landscape area.

Mr. Adams made a motion to approve Park43 Townhomes Amended Development Agreement. Mr. Zito seconded the motion. The motion carried unanimously.

## **V. REPORTS FROM MANAGER AND TRUSTEES.**

**A. AWWA Annual Conference – June 10-13, 2024.** Mr. Banks attended the conference and said there were a lot of good vendors and classes. Mr. Banks said he was able to get contact information for a vendor selling composite manhole covers.

**B. Manager & Trustees Reports.** Mr. Banks said Speaker Mike Schultz contacted him about possibly getting the District more grant money for the secondary water metering project so the District can avoid raising rates because of the project. Mr. Banks submitted the grant application and is waiting to hear back. Mr. Banks said he applied for \$2.25 million to help offset District costs and is hoping the money can be used to pay off the bond.

Mr. Banks said he reached out to a property surplus management employee at UDOT to let them know the District is interested in purchasing the property that includes the access road for the District. Mr. Banks said the District currently has four easements through the property for ingress/egress, utilities, sewer, and the rock sign.

Mr. Banks said he is working through a new agreement with Comcast to get the District a dedicated fiber line to the office. Mr. Banks said they are negotiating the cost to get it close to what the District is currently paying, and it has been confirmed that the price will be comparable. Mr. Banks said the District will probably get a new phone system as well.

Mr. Banks said of the \$14.286 million grant and bond, the District has spent \$11.8 million, and has installed 5,419 meter pits. Mr. Banks said the District has received over 6,600 meters and about 3,300 radios. Mr. Banks said of the \$7.21 million grant, 50 meter pits have been installed, and the District has spent about \$78,000.

Mr. Banks said there is more grant money available because money was returned based on exceptions given to certain entities by a change to legislation this year, but the District does not appear to need any more money for the metering project. Mr. Banks said he and the engineer have analyzed costs and there is a good chance the District will be able to meter all of its connections for \$21 million. Mr. Banks said the price of meters has remained the same, which was unexpected, and many other costs have remained constant. Mr. Banks said the secondary water metering project could be complete for the District by December 2026.

Mr. Banks said as of July 9<sup>th</sup>, East Canyon was 97% full, Echo was 90% full, and the Weber River Basin water year-to-date precipitation is approximately 113% of median. Mr. Banks said 26% of the state is in abnormally dry to moderate drought conditions.

Mr. Zito asked about possibly notifying customers when a meter and radio are installed to let them know their water use is being monitored. Mr. Banks expressed his concern about customers in certain areas feeling targeted since the entire system is not yet metered.

**C. Review of Monthly Bank Statements and Cancelled Checks.** Mr. Ritchie said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met July 9, 2024, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

## **VI. APPROVAL OF FINANCIAL REPORTS.**

**A. Monthly Financial Report.** Mr. Zito made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

**B. 2<sup>nd</sup> Quarter Financial Report.** Mr. Zito made a motion to approve the 2<sup>nd</sup> quarter financial report. Mr. Newman seconded the motion. The motion carried unanimously.

**VII. APPROVAL OF EXPENSES.** Mr. Adams made a motion to approve expenses for July 10, 2024. Mr. Zito seconded the motion. The motion carried unanimously.

**VIII. ADJOURNMENT.** Mr. Ritchie made a motion to adjourn at 5:42 p.m. Mr. Adams seconded the motion. The motion carried unanimously.

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Minutes Approved

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Mark Ohlin, Chair

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Recording Secretary