

Roy Water Conservancy District

5440 Freeway Park Drive
Riverdale, UT 84405

AGENDA

Monthly Board of Trustees' Meeting
August 13, 2025
5:00 P.M.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF MINUTES**
- IV. BUSINESS**
 - A. Public Comments
 - B. Consideration of Progress Payment for Secondary Water Metering Project Phase 15
 - C. Consideration of Final Payment for UDOT's 5600 South Supplemental Agreement 3
- V. REPORTS FROM MANAGER AND TRUSTEES**
 - A. NWRA Western Water Seminar July 29-31, 2025
 - B. Manager & Trustees Reports
 - C. Review of Monthly Bank Statements and Cancelled Checks
- VI. APPROVAL OF FINANCIAL REPORTS**
 - A. Monthly Financial Report
- VII. APPROVAL OF EXPENSES**
- VIII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should call the District at (801) 825-9744, giving at least three (3) working days notice.

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: August 8, 2025

SUBJECT: **IV.B. Consideration of Progress Payment for Secondary Water Metering Project Phase 15**

The District has received a request for a progress payment from AJC Construction and Excavation for the Secondary Water Metering Project Phase 15. The progress payment is in the amount of \$39,045.00. The items being requested for payment have been verified as installed.

A suggested motion for approval would be, “I move that we approve a Progress Payment for the Secondary Water Metering Project Phase 15 in the amount of \$39,045.00 to AJC Construction and Excavation.”

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: August 11, 2025

SUBJECT: **IV.C. Consideration of Final Payment for UDOT's 5600 South Supplemental Agreement 3**

The District has received a request for a final payment from UDOT for the 5600 South Supplemental Agreement 3 which was the construction of the vault for the 18-inch butterfly valve on the south side of the intersection of 5600 South and 2700 West. The final payment is in the amount of \$190,047.05. The items being requested for payment have been verified as installed.

A suggested motion for approval would be, "I move that we approve the Final Payment for UDOT's Supplemental Agreement 3 in the amount of \$190,047.05 to UDOT."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: August 8, 2025

SUBJECT: **V.B. Manager and Trustees Reports**

The following is a reminder of upcoming meetings and events:

Board Meeting – August 13, 2025, at 5:00 p.m.
Board Meeting – September 10, 2025, at 5:00 p.m.
UWUA Water Summit – September 23, 2025, in Layton, UT
Board Meeting – October 15, 2025, at 5:00 p.m.
UASD Annual – November 5-7, 2025, in Layton, UT
Board Meeting – November 12, 2025, at 5:00 p.m.
Board Meeting – December 10, 2025, at 5:00 p.m.
Public Hearing for Allotment of Water – December 10, 2025, at 6:00 p.m.
Public Hearing for Budget – December 10, 2025, at 6:00 p.m.

As of August 12th, East Canyon is 76% full, Echo Reservoir is 58% full, and the Weber River basin year to date precipitation is approximately 86% of median. Currently 100% of the state of Utah is in moderate to extreme drought condition. As of July 3, 2025, the District's boundaries were moved to the moderate drought category.

MEMORANDUM

TO: Board of Trustees

FROM: Gary S. Adams, Audit Committee Chair

DATE: August 13, 2025

SUBJECT: **V.C. Review of Monthly Bank Statements and Cancelled Checks**

Mr. Adams said the audit committee met August 8, 2025, and reported no problems or issues with the monthly banks statements, credit card statements, and cancelled checks.

FINANCIAL REPORT
AUGUST 2025

<u>GENERAL FUND</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>
Balance as of July 1	\$ 399,706.58	\$ 734,096.44	\$ 680,941.72
Deposits	\$ 121,163.02	\$ 1,643,458.72	\$ 653,333.58
Interest	\$ 1,170.24	\$ 3,198.57	\$ 3,379.82
Withdrawals	\$ 292,686.87	\$ 1,004,805.69	\$ 541,573.58
Balance as of July 31	\$ 229,352.97	\$ 1,375,948.04	\$ 796,081.54

<u>CAPITAL FACILITIES FUND</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>
Balance as of July 1	\$ 139,190.31	\$ 134,472.13	\$ 127,548.00
Deposits	\$ -	\$ -	\$ -
Interest	\$ 518.43	\$ 651.80	\$ 548.25
Withdrawals	\$ 1,280.00	\$ -	\$ -
Balance as of July 31	\$ 138,428.74	\$ 135,123.93	\$ 128,096.25

<u>WEBER BASIN FUND</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>
Balance as of July 1	\$ 837,473.41	\$ 792,032.02	\$ 698,500.49
Deposits	\$ -	\$ -	\$ -
Interest	\$ 3,037.24	\$ 3,784.87	\$ 2,913.68
Withdrawals	\$ 30,262.10	\$ 23,069.68	\$ 36,283.98
Balance as of July 31	\$ 810,248.55	\$ 772,747.21	\$ 665,130.19

<u>CONNECTIONS</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>
Connections made during the previous month (July)	0	16	2
Total connections made during the current year	29	28	22
Total active connections	10,906	10,872	10,833

<u>SHARES</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>
Shares of D&WCCC Water Stock to date:	1,515.0	1,515.0	1,515.0
Shares of D&WCCC Water Stock leased to date:	144.0	144.0	144.0
Shares of Wilson Irrigation Water Stock to date:	23.0	23.0	21.5

<u>UTAH PUBLIC TREASURER'S INVESTMENT FUND</u>	<u>2025</u>	<u>RATE</u>	<u>DATE</u>
• OPERATIONS & MAINTENANCE ACCOUNT •			
Balance as of July 1	\$ 5,735,622.02	4.4692%	Ongoing-Flexible
Deposits (by Weber County)	\$ 7,178.72		
Interest	\$ 21,786.58		
Withdrawals	\$ 1,444.25		
Balance as of July 31	\$ 5,763,143.07		
• METER FUND ACCOUNT •		<u>RATE</u>	<u>DATE</u>
Balance as of July 1	\$ 2,058,162.12	4.4692%	Ongoing-Flexible
Deposits	\$ 1,444.25		
Interest	\$ 7,816.21		
Withdrawals	\$ -		
Balance as of July 31	\$ 2,067,422.58		
• SERIES 2022 BOND PROCEEDS METERING PROJECT ACCOUNT •		<u>RATE</u>	<u>DATE</u>
Balance as of July 1	\$ 379,052.96	4.4692%	Ongoing-Flexible
Deposits	\$ -		
Interest	\$ 1,438.80		
Withdrawals	\$ -		
Balance as of July 31	\$ 380,491.76		
• SERIES 2024 BOND PROCEEDS METERING PROJECT ACCOUNT •		<u>RATE</u>	<u>DATE</u>
Balance as of July 1	\$ 2,260,619.91	4.4692%	Ongoing-Flexible
Deposits	\$ -		
Interest	\$ 8,580.81		
Withdrawals	\$ -		
Balance as of July 31	\$ 2,269,200.72		

ROY WATER CONSERVANCY DISTRICT
O&M Checks

July 10 through August 13, 2025

Num	Name	Amount
Jul 10 - Aug 13, 25		
ACH	Banks, Rodney D.	-4,374.57
ACH	Doolan, Marci H.	-2,091.69
ACH	Doxey, Nathan S.	-2,039.13
ACH	Durbano, Philip W.	-3,878.60
ACH	Harris, Courtney L.	-2,290.40
ACH	Newman, Gary L.	-200.01
ACH	Ohlin, Mark W.	-275.01
ACH	Protzman, Heather S.	-1,450.10
ACH	Ritchie, Jon S.	-200.01
ACH	Sandberg, Justin J.	-2,388.39
ACH	Thurgood, Kent D.	-2,470.49
ACH	Toupin, Linda A.	-1,920.39
ACH	Zesiger, Wyatt R.	-1,511.26
ACH	Zito, Chad	-275.01
ACH	Adams, Gary S.	-275.01
EFT	IRS	-11,020.32
EFT	Utah State Tax Commission	-1,785.00
EFT	Utah Retirement Systems	-10,507.95
21770	A & P CPAs	-493.00
21771	Ace Recycling & Disposal	-144.37
21772	Advanced Climate Engineering	-4,115.00
21773	AJC Construction & Excavation	-65,428.00
21774	Appstructure, LLC	-6,750.00
21775	Blue Stakes of Utah	-1,002.50
21776	CAL Ranch Store	-161.35
21777	Child Richards CPAs & Advisors	-16,370.00
21778	Clear Link IT, LLC	-2,658.75
21779	Commercial Tire, Inc	-664.58
21780	Core & Main LP	-469.51
21781	Desert Diamond Industries, LLC	-555.00
21782	Durk's Plumbing Supply, Inc.	-81.26
21783	Fuel Network	-1,821.64
21784	J. D. Young & Son Landscape	-2,053.00
21785	Jan-Pro of Utah	-265.00
21786	Lake Welding Services	-9,200.00
21787	Linde Gas & Equipment, Inc.	-53.82
21788	Meterworks	-1,038.73
21789	Mountainland Supply Company	-51.90
21790	O'Reilly Automotive	-46.82
21792	SKM, Incorporated	-684.20
21793	Staker Parson Companies	-774.41
21795	Wasatch Civil Engineering	-499.00
21796	The Hon Company	-1,626.56
21797	Wasatch Civil Engineering	-5,449.00
EFT	PEHP Long-Term Disability	-179.30
EFT	Enbridge Gas	-38.40
EFT	Utah Unemployment Compensatio	-381.59
EFT	Zions Bank	-5,133.39
21798	Clyde Snow & Sessions	-600.00
21799	Robert Wood Photography	-1,342.00
21800	Utah Water Users Association	-300.00
21801	Vermeer Mountain West	-1,595.39
21802	PEHP Flex	-7,639.00
EFT	Sam's Club	-126.28
EFT	Home Depot	-87.10
ACH	Doolan, Marci H.	-2,091.68
ACH	Banks, Rodney D.	-4,374.56
ACH	Doxey, Nathan S.	-2,695.91
ACH	Durbano, Philip W.	-2,544.87
ACH	Harris, Courtney L.	-2,278.20

ROY WATER CONSERVANCY DISTRICT
O&M Checks

July 10 through August 13, 2025

<u>Num</u>	<u>Name</u>	<u>Amount</u>
ACH	Protzman, Heather S.	-1,424.24
ACH	Sandberg, Justin J.	-2,057.00
ACH	Thurgood, Kent D.	-3,211.56
ACH	Toupin, Linda A.	-1,920.39
ACH	Zesiger, Wyatt R.	-1,511.26
EFT	IRS	-10,547.84
EFT	Utah State Tax Commission	-1,688.00
EFT	Utah Retirement Systems	-10,310.83
EFT	PEHP Long-Term Disability	-176.80
EFT	Riverdale City Corporation	-187.29
EFT	Rocky Mountain Power	-43.00
EFT	Rocky Mountain Power	-10.29
EFT	Online Banking Charges	-44.50
EFT	Rocky Mountain Power	-9,145.87
EFT	Utah Local Governments Trust	-470.47
EFT	PEHP Group Insurance	-17,291.98
ACH	Banks, Rodney D.	-4,374.57
ACH	Doolan, Marci H.	-2,441.68
ACH	Doxey, Nathan S.	-2,088.85
ACH	Durbano, Philip W.	-3,918.99
ACH	Harris, Courtney L.	-2,265.01
ACH	Protzman, Heather S.	-1,424.24
ACH	Sandberg, Justin J.	-2,057.01
ACH	Thurgood, Kent D.	-2,470.49
ACH	Toupin, Linda A.	-1,920.39
ACH	Zesiger, Wyatt R.	-1,821.02
EFT	IRS	-10,734.94
EFT	Utah State Tax Commission	-1,711.00
21804	Rodney Banks	-217.00
EFT	PEHP Long-Term Disability	-179.60
EFT	Utah Retirement Systems	-10,168.84
EFT	PEHP Group Insurance	-581.91
21805	AFLAC	-152.55
EFT	Enbridge Gas	-32.16
21806	AJC Construction & Excavation	-850.00
21803	Ace Recycling & Disposal	-146.18
21807	AJC Construction & Excavation	-38,195.00
21808	Blue Stakes of Utah	-932.50
21809	Clear Link IT, LLC	-2,722.61
21810	Core & Main LP	-500.97
21811	Core & Main LP	-1,054.34
21812	Ferguson Waterworks	-1,123.84
21813	Ferguson Waterworks	-1,068.60
21814	Fuel Network	-1,814.48
21815	J. D. Young & Son Landscape	-2,053.00
21816	Jan-Pro of Utah	-265.00
21817	Linde Gas & Equipment, Inc.	-53.00
21818	Moore Electronics, Inc.	-309.00
21819	Mountainland Supply Company	-1,612.13
21820	O'Reilly Automotive	-123.43
21821	Royal Automation & Control	-18,032.87
21822	SKM, Incorporated	-439.20
21823	South Fork Hardware - Roy	-52.95
21824	The Hon Company	-5,937.40
21825	Utah Department Transportation	-190,047.05
21826	Wasatch Civil Engineering	-4,875.50
21827	Wasatch Civil Engineering	-1,440.00
21828	WSP USA Inc.	-3,366.82
	TOTAL	<u>-588,435.85</u>

Jul 10 - Aug 13, 25