

Roy Water Conservancy District

Minutes of Board Meeting

August 14, 2024

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, August 14, 2024, at 5:00 p.m.

Present: Mark Ohlin, Chair; Jon S. Ritchie, Vice-Chair; Gary L. Newman, Chad Zito, and Gary S. Adams, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Newman.

III. APPROVAL OF MINUTES. Mr. Zito made a motion to accept and approve the minutes of July 10, 2024, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Chair Ohlin closed the floor for public comments.

B. Consideration of Progress Payment for Secondary Water Metering Project Phase 5. Mr. Adams made a motion to approve a progress payment for the Secondary Water Metering Project Phase 5 in the amount of \$142,196.00 to Post Construction. Mr. Newman seconded the motion. The motion carried unanimously.

C. Consideration of Final Payment for Secondary Water Metering Project Phase 9. Mr. Newman made a motion to approve the final payment for the Secondary Water Metering Project Phase 9 in the amount of \$8,265.25 to AJC Construction and Excavation. Mr. Zito seconded the motion. The motion carried unanimously.

D. Consideration of Progress Payment for Secondary Water Metering Project Phase 10. Mr. Ritchie made a motion to approve progress payments for the Secondary Water Metering Project Phase 10 in the amount of \$126,920.00 to AJC Construction and Excavation. Mr. Adams seconded the motion. The motion carried unanimously.

E. Consideration and Award of Secondary Water Metering Project Phase 11. Mr. Banks said the District received bids from three contractors, and the low bidder was AJC Construction and Excavation.

Mr. Adams made a motion to award the Secondary Water Metering Project Phase 11 to AJC Construction and Excavation in the amount of \$174,625.00. Mr. Zito seconded the motion. The motion carried unanimously.

F. Consideration and Award of Secondary Water Metering Project Phase 12. Mr. Banks said the District received bids from five contractors for about 750 meter installations. Mr. Banks said Yard Masters was the low bidder and said they have a great reputation for their work with D&WCCC.

Mr. Newman made a motion to award the Secondary Water Metering Project Phase 12 to Yard Masters in the amount of \$456,391.00. Mr. Ritchie seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Manager & Trustees Reports. Mr. Banks reminded the Trustees of the upcoming Utah Water Summit meeting on October 15th, and the annual UASD Convention November 6-8. Mr. Banks said the required Board member training will be held on November 6th.

Mr. Banks said the District will be receiving a \$2.25 million grant to help offset costs incurred due to the secondary water metering project and keep future rate increases to a minimum. Mr. Banks anticipated the grant agreement would be prepared and ready for approval by next Board meeting.

Mr. Banks said from the \$14.286 million grant and bond, the District has spent \$13.3 million and has installed 5,518 meter pits. Mr. Banks said he has drawn \$221,000 from the \$5 million grant for the installation of about 200 meter pits.

Mr. Banks said the customer portal from Weber Basin is currently in its testing phase, and the District is providing feedback.

Mr. Banks said as of August 13th, East Canyon was 85% full, Echo was 65% full, and the Weber River Basin water year-to-date precipitation was 113% of median. Mr. Banks said the big concern is soil moisture, and said current soil moisture levels are at 28% compared to 33% at the same time last year. Mr. Banks said almost 90% of the state is in abnormally dry to moderate drought conditions, and the Roy area was moved to abnormally dry drought conditions as of July 9, 2024. Mr. Banks said the District had delivered about 9% more water this year than at the same time last year.

B. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ritchie said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met August 12, 2024, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Zito made a motion to approve the monthly financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Ritchie made a motion to approve expenses for August 14, 2024. Mr. Adams seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Newman made a motion to adjourn at 5:24 p.m. Mr. Zito seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary