

Roy Water Conservancy District

Minutes of Board Meeting

October 9, 2024

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, October 9, 2024, at 5:00 p.m.

Present: Jon S. Ritchie, Vice-Chair; Gary L. Newman, Chad Zito, and Gary S. Adams, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

Excused: Mark Ohlin, Chair.

I. CALL TO ORDER. Vice-Chair Ritchie called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Ritchie.

III. APPROVAL OF MINUTES. Mr. Adams made a motion to accept and approve the minutes of September 11, 2024, Board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Public Comments. As no members of the public were present, Vice-Chair Ritchie closed the floor for public comments.

B. Discussion of 2025 Draft Budget. Mr. Banks said assessment revenues are projected to increase by about 1.5% due mainly to the secondary water metering project. Mr. Banks said most income and expense line items stayed about the same. Mr. Banks said there are line items in Capital Improvements for the secondary water metering project, anticipated costs for 5600 South, and completing the Pump House Main Power Gear Upgrade. Mr. Banks said Roy City has not yet finalized their asphalt overlay projects, so there is a line item for mainline replacements that will be updated in the tentative and final budget.

Mr. Banks said new trucks and updating the District's customer database are the only items for New Assets in 2025.

C. Consideration of Progress Payment for Secondary Water Metering Project Phase 5. Mr. Zito made a motion to approve a progress payment for the Secondary Water Metering Project Phase 5 in the amount of \$74,841.00 to Post Construction. Mr. Adams seconded the motion. The motion carried unanimously.

D. Consideration of Progress Payment for Secondary Water Metering Project Phase 11. Mr. Newman made a motion to approve a progress payment for the Secondary Water Metering Project Phase 11 in the amount of \$19,726.75 to AJC Construction and Excavation. Mr. Zito seconded the motion. The motion carried unanimously.

E. Consideration of Progress Payment for Secondary Water Metering Project Phase 13. Mr. Adams made a motion to approve a progress payment for the Secondary Water Metering Project Phase 13 in the amount of

\$114,665.00 to AJC Construction and Excavation. Mr. Zito seconded the motion. The motion carried unanimously.

F. Consideration of District Representative to Vote at Utah Association of Special Districts Annual

Convention. Mr. Banks said each year at the UASD annual convention, there is a business meeting that requires the votes of membership.

Mr. Zito made a motion to appoint the Chair of the Board of Trustees as representative to vote for the District at the Utah Association of Special Districts Annual Convention and the Vice-Chair and General Manager as alternates. Mr. Adams seconded the motion. The motion carried unanimously.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Water Smart Innovations Conference · September 24-27, 2024. Mr. Banks attended this conference and said the format for classes is great, as are the discussions on water conservation and metering.

B. Manager & Trustees Reports. Mr. Banks said his term on the D&WCCC board expires in December. Mr. Banks said if the District Board still wants him to serve on that board, he will turn in a letter of nomination signed by Chair Ohlin.

Mr. Banks said Whitaker Construction is scheduled to close Freeway Park Drive on Monday, October 14th, and it is anticipated the road will be closed for at least three weeks.

Mr. Banks said work on the box culvert for D&WCCC will start Wednesday, October 16th. Mr. Banks said work on the box culvert crossing the bridge will possibly affect access for the December Board meeting. Mr. Banks said road base will be installed once the box culvert is complete across the access road.

Mr. Banks met with UDOT to discuss SR108/3500 West. Mr. Banks said the project is anticipated to start Spring 2027.

Mr. Banks said he is still working with T-Mobile on negotiating the lease renewal for the cell site.

Mr. Banks said the District has spent \$14.8 million which is approximately \$9.9 million of the \$10 million grant, and 5,729 meter pits have been installed. Mr. Banks said the District has spent \$510,000 which is approximately \$337,000 of the second grant, and 560 meter pits have been installed.

Mr. Banks said as of October 8th, East Canyon was 70% full, Echo was 53% full, and the Weber River Basin water year-to-date precipitation is 3% of median as the new water year began October 1st. Mr. Banks said soil moisture was approximately 36% compared to 39% at the same time last year. Mr. Banks said almost 82% of the state is in abnormally dry to moderate drought condition, with the District boundaries in the abnormally dry category. Mr. Banks said water use was up about 12% for the month of September compared to last year.

C. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ritchie said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met October 7, 2024, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Zito made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

B. 3rd Quarter Financial Report. Mr. Newman made a motion to approve the 3rd quarter financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF EXPENSES. Mr. Adams made a motion to approve expenses for October 9, 2024. Mr. Zito seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Zito made a motion to adjourn at 5:29 p.m. Mr. Adams seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary