

Roy Water Conservancy District

Minutes of Board Meeting

September 14, 2022

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, September 14, 2022, at 5:00 p.m.

Present: Mark Ohlin, Chair; Gary L. Newman, Vice-Chair; Chad Zito, Gary S. Adams, and Jon S. Ritchie, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; Courtney Harris, Records Clerk; Brent Rose, Attorney; and Bradley Patterson, Gilmore & Bell.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Zito.

III. APPROVAL OF MINUTES. Mr. Ritchie made a motion to accept and approve the minutes of August 10, 2022, board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Consideration For Adoption Of A Resolution Of The Board Of Trustees Of Roy Water Conservancy District, Utah; Authorizing The Issuance And Sale Of Not More Than \$4,000,000 Aggregate Principal Amount Of Water Revenue Bonds, Series 2022; And Related Matters. Mr. Patterson said Gilmore & Bell are the District's bond counsel for the series 2022 bond. Mr. Patterson said the bonds will be used to acquire secondary water meters. Mr. Patterson said the bonds will be sold to the State of Utah in connection with its program with the Board of Water Resources with an interest rate of 1%. Mr. Patterson said the resolution being adopted tonight authorizes issuance of the bonds and will set certain things in motion, such as preparing final and closing documents, finalizing things with the State, moving forward with the financing, and designating certain officers the ability to finalize the terms of the bond. Mr. Patterson said the resolution would be published tomorrow in the newspaper to start a contestability period. Mr. Patterson said there is a new state code requirement that a public hearing must be held in order to move forward with the issuance of the bond, which is set for October 12, 2022, to give the public the opportunity to comment on or contest the bonds.

Mr. Ritchie made a motion to approve the Resolution Authorizing The Issuance And Sale Of Not More Than \$4,000,000 Aggregate Principal Amount Of Water Revenue Bonds, Series 2022; And Related Matters. Mr. Adams seconded the motion. The motion carried unanimously.

Mr. Patterson was excused from the meeting.

B. Consideration and Award of Secondary Water Metering Project Phase 4. Mr. Banks said eight contractors downloaded bid plans, but only two contractors submitted bids. Mr. Banks said Ormond Construction and Leon Poulsen Construction were the two contractors, and Leon Poulsen Construction was the low bidder at \$2,243,305.00. Mr. Banks that is for installation only of 2,500 meters as the District will purchase meters separately. Mr. Banks said the contract goes through December 2023.

Mr. Zito made a motion to award the Secondary Water Metering Project Phase 4 to Leon Poulsen Construction in the amount of \$2,243,305.00. Mr. Newman seconded the motion. The motion carried unanimously.

C. Consideration of Contract for Secondary Water Metering Project Public Involvement. Mr. Banks said WSP is a company that does a lot of public involvement projects. Mr. Banks said the \$6,500 buy-in gets the District mailers, door hangers, and access to the website. Mr. Banks said the rest of the cost will cover a call center, social media interaction, and any conflict resolution that is needed.

Mr. Newman made a motion to approve WSP's public involvement services contract for the secondary water metering project. Mr. Zito seconded the motion. The motion carried unanimously.

D. Consideration of DWRe Contract for Transparent Water Billing. Mr. Banks said the contract will allow the creation of a customer portal where users can view their water use and see their annual bill at the end of the year. The District will receive up to \$75,000 in grant money from the state.

Mr. Adams made a motion to approve State of Utah Contract 230296 for a transparent water billing pilot project with the Department of Water Resources (DWRe). Mr. Newman seconded the motion. The motion carried unanimously.

E. Consideration of GovFriend Contract for Transparent Water Billing. Mr. Banks said the contract is for the software, training, and services for three years support related to the transparent water billing. Attorney Rose said the contract seems inadequate and would like to review it further.

Mr. Ritchie made a motion to approve the contract between GovFriend and the District for transparent water billing and customer portal software contingent upon final review by the District's attorney. Mr. Zito seconded the motion. The motion carried unanimously.

Attorney Rose was excused from the meeting.

F. Consideration of 2022 Vehicle Sale and 2023 Vehicles Purchase. Mr. Banks said Young Automotive Group attempted to order about 765 heavy-duty Chevrolet trucks in May. Mr. Banks said General Motors canceled all but about 220 of the order, amongst which were the District's trucks. Mr. Banks said Ford opens ordering in October, so Young Automotive will submit orders at that time to Ford. Mr. Banks said the resale market for heavy-duty trucks is still strong. Mr. Banks said the current trucks could be kept for another year if new trucks are not available. Mr. Banks said the current trucks will not be sold until the District takes delivery of new trucks.

Mr. Zito made a motion to approve the 2022 Vehicles Sale and 2023 Vehicles Purchase. Mr. Ritchie seconded the motion. The motion carried unanimously.

G. Public Comments. No members of the public were present.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Manager & Trustees Reports. Mr. Banks said the Board of Water Resources will have a meeting October 27, 2022, to commit funds to the District. Mr. Banks said the Board of Water Resources wanted the District to send an individual mailer to all 11,000 users to notify them of the bond. Mr. Banks said the District is pushing back because it is over and above anything in state code, and there will be a public hearing held for the public to comment on issuing the bond. Mr. Banks said it is possible the requirement will be waived, and he will find out tomorrow. Mr. Banks said the District has a draft notice ready if the requirement is not waived.

Mr. Banks said a representative from Verizon provided him with a proposed easement for installing a fiber optic line on District property. Mr. Banks is in the process of reviewing the proposal.

Mr. Banks said he had a good meeting with Sand Ridge Constructors regarding the 5600 South UDOT project. Mr. Banks said the company wanted to put a soil nail wall under the District's trunk lines on the west side of the freeway by Mollerup. Mr. Banks said at the next board meeting there will be agreements for engineering services with UDOT where UDOT will reimburse the District 100% for engineering services provided by Wasatch Civil for the 5600 South UDOT project.

Mr. Banks said as of September 13th, East Canyon was 53% full, Echo was 48% full, and the Weber River Basin precipitation is 92% of median.

B. Review of Monthly Bank Statements and Cancelled Checks. Mr. Newman said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met September 13, 2022, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Newman made a motion to approve the monthly financial report. Mr. Adams seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Zito made a motion to approve the checks for September 14, 2022. Mr. Newman seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Ritchie made a motion to adjourn at 5:52 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary