

# *Roy Water Conservancy District*

## **Minutes of Board Meeting**

August 11, 2021

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 S. Freeway Park Drive, Riverdale, UT 84405, on Wednesday, August 11, 2021, at 5:00 p.m.

**Present:** Chad Zito, Chair; Mark W. Ohlin, Vice-Chair; Darl R. Field, Gary L. Newman, and Jay L. Cottle, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

**I. CALL TO ORDER.** Chair Zito called the meeting to order at 5:00 p.m. and welcomed everyone present.

**II. PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was led by Mr. Cottle.

**III. APPROVAL OF MINUTES.** Mr. Field made a motion to accept and approve the minutes of July 14, 2021, board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

### **IV. BUSINESS.**

**A. Consideration of Resolution 2021-08 Declaring the Severity of the 2021 Drought.** Mr. Banks said this resolution indicates the severity of the current drought and how it affects the District and its water supply. Mr. Banks said this resolution also indicates the potential of an early shut-off and that no refunds will be made. Mr. Banks said this is a formal way of indicating that because of a reduced water supply, the District is unable to deliver a normal allocation of water.

Mr. Ohlin made a motion to approve Resolution 2021-08 Declaring the Severity of the 2021 Drought. Mr. Field seconded the motion. The motion carried unanimously.

**B. Consideration of 2021 Secondary Water Shutdown.** Mr. Banks said D&WCCC will continue to deliver water in the canal until shareholders have taken all their water even though D&WCCC's pressurized secondary water system will be shut off early.

Mr. Banks said using projections and consulting with D&WCCC as of July 31<sup>st</sup>, it was determined that shut-off dates for the District ranged from September 11<sup>th</sup> to September 22<sup>nd</sup>. Mr. Banks said since that date, usage is down. Mr. Banks said as of August 7<sup>th</sup>, D&WCCC calculated that the District had used about 70% of its water for the year. Mr. Banks said based on new data and reduced water usage, the District could have water from September 22<sup>nd</sup> to October 3<sup>rd</sup> if water is used at the same rate as the last 10 days. Mr. Banks said, however, he does not think the canal company will want to operate past September 30<sup>th</sup>, so the October 3<sup>rd</sup> date is most likely not feasible. Mr. Newman asked if water is shut off September 15<sup>th</sup>, would the District be able to bank some water. Mr. Banks said the water would be saved for next year. Mr. Newman said he felt most comfortable with turning the water off September 15<sup>th</sup>. Mr. Banks said there is typically two days' worth of water in the District reservoir, so there would probably still be water for a couple of days after a determined shut-off date; however, Mr. Banks said the pumps would have to be turned off once the water in the District reservoir reached a certain elevation to avoid damage to the pumps.

Mr. Cottle made a motion to shut down the secondary water on September 20, 2021, or sooner contingent upon actual water use by the water users. Mr. Ohlin seconded the motion. Chair Zito, Mr. Cottle, Mr. Field, and Mr. Ohlin voted, “aye”; Mr. Newman voted, “nay”. The motion passed.

**C. Consideration of Fairview Development Agreement.** Mr. Banks said this commercial project is in the Salt Point development in West Haven at approximately 3000 West on 4000 South. Mr. Banks said the developer will be required to bring a half share of water to the District because water had not previously been allocated to this property.

Mr. Newman made a motion to approve the Fairview Development agreement. Mr. Field seconded the motion. The motion carried unanimously.

**D. Consideration of Fiiz Development Agreement.** Mr. Banks said this development is at 4671 South Midland Drive in West Haven. Mr. Banks said the property has an existing water allocation.

Mr. Newman made a motion to approve the Fiiz Development agreement. Mr. Field seconded the motion. The motion carried unanimously.

**E. Public Comments.** No members of the public were present.

## **V. REPORTS FROM MANAGER AND TRUSTEES.**

**A. Manager & Trustees Reports.** Mr. Banks said as of August 10<sup>th</sup>, East Canyon was 51% full, Echo was 17% full, and Weber River Basin precipitation is 67% of normal. Mr. Banks said 99% of the state is in severe to exceptional drought with the District boundaries in an extreme drought condition.

Mr. Banks said a company called GovFriend has developed an online customer portal for government entities. Mr. Banks said the company received a grant from the state, so it will be free for the District to use. Mr. Banks said the company plans on using advertisements on the customer portal for additional revenue. Mr. Newman asked if GovFriend could make a presentation at a future Board meeting.

Mr. Banks said there is a development in West Haven called Wingspan Apartments on the southeast corner of Midland Drive and Hinckley Drive. Mr. Banks said the developer is currently deciding if they want to connect and use secondary water because they would need to bring water shares to the District. Mr. Banks said it makes sense for the District to loop the waterline from 4000 South going north to the future Roy City cemetery property and then west across the rail trail to connect to the District’s mainline near the intersection of Midland Drive and Hinckley Drive. Mr. Banks asked if the Board wanted him to negotiate with the developer to possibly pay the difference between an 8” mainline versus the 6” mainline that may be required for the development. The Board indicated they would encourage negotiations.

Mr. Banks said the Bureau of Reclamation has advertised for their larger WaterSMART grants. Mr. Banks said the first funding group goes up to \$500,000, and the second funding group goes to \$2 million. Mr. Banks said since the District has started a meter fund as required by the legislature and the fund will have approximately \$200,000 in it by the end of this year, the District could use that money to pursue a larger grant for meters. Mr. Banks said the District could also wait another year to apply assuming the grant program is still in place for 2023. Mr. Cottle suggested the District wait to find out if there will be any federal infrastructure money available for meters. Mr. Banks said he will always be on the lookout for ways to fund meters through grants or other programs. Mr. Banks said the deadline for application to the Bureau for the larger WaterSMART grant is November 3<sup>rd</sup>.

Mr. Newman said he had talked to Chair Zito about incentive programs for xeriscaping. Chair Zito said it is being talked about by various agencies.

**B. Review of Monthly Bank Statements and Cancelled Checks.** Mr. Ohlin said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met August 10, 2021, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

**VI. APPROVAL OF FINANCIAL REPORTS.**

**A. Monthly Financial Report.** Mr. Field made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

**VII. APPROVAL OF CHECKS.**

**A. Current Checks.** Mr. Newman made a motion to approve the checks for August 11, 2021. Mr. Field seconded the motion. The motion carried unanimously.

**VIII. ADJOURNMENT.** Mr. Newman made a motion to adjourn at 5:48 p.m. Mr. Ohlin seconded the motion. The motion carried unanimously.

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Minutes Approved

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Chad Zito, Chair

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Recording Secretary