

Roy Water Conservancy District

Minutes of Board Meeting

September 8, 2021

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 S. Freeway Park Drive, Riverdale, UT 84405, on Wednesday, September 8, 2021, at 5:00 p.m.

Present: Chad Zito, Chair; Mark W. Ohlin, Vice-Chair; Darl R. Field, Gary L. Newman, and Jay L. Cottle, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; Courtney Harris, Records Clerk; and Charles Brunk, 5414 South 2000 West, Roy.

I. CALL TO ORDER. Chair Zito called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Chair Zito.

III. APPROVAL OF MINUTES. Mr. Field made a motion to accept and approve the minutes of August 11, 2021, board meeting as written. Mr. Ohlin seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Consideration of 2021 Vehicles Sale and 2022 Vehicles Purchase. Mr. Banks said the dealer indicated the used vehicle market is still strong, and it is anticipated that the District will make money on the 2021 vehicle sale.

Mr. Banks said the new 2022 vehicles will be 1-ton diesels, and Chevrolet is strong in their pricing because they are giving the same incentives as previous years to government purchasers. Mr. Ohlin asked if there would be a problem getting new trucks. Mr. Banks said that is a possibility, but the District was able to put an order in very early and is at the front of the line to receive the new trucks. Mr. Banks said the dealer is hopeful the trucks will be available in January.

Mr. Field made a motion to approve the 2021 vehicles sale and 2022 vehicles purchase. Mr. Newman seconded the motion. The motion carried unanimously.

B. Consideration of 2022 Colorado Vehicle Purchase. Mr. Banks said the consideration of purchasing a smaller truck has been discussed internally for several years now. Mr. Banks said with the amount of money made on the vehicle sale last year and the potential for making money on this year's sale, he feels comfortable purchasing an additional vehicle. Mr. Cottle said the District has not made money on vehicle sales in the past and there is no way to know what the sale price will be this year. Mr. Banks said last year the District made \$29,000 on the sale of vehicles. Mr. Banks said over the past nine years, the District has made \$15,000 in vehicle sales. Mr. Banks said the District has a good chance to make close to the same amount as last year. Mr. Banks said there is a potential to pay for the entire Colorado with the money made from the 2020 vehicle sale and the 2021 vehicle sale. Chair Zito said ever since the District shifted to Chevrolet trucks, money has been made on the sale. Mr. Banks said 1-ton trucks have a much higher resale value than smaller trucks, and the Colorado will probably be held on to for several years because of that. Chair Zito said the office staff will be able to use the Colorado for District tasks instead of using their own vehicles, as well as field staff after their trucks are sold for the year. Chair Zito said the Colorado will also be able to be used by the Water Education and Enforcement employee during the water season. Mr. Ohlin asked how many miles per year would be put on the

Colorado and said that the truck would still have a lot of life left in it after four or five years. Mr. Banks said the truck could be kept for 20 years, and the Board will have to approve the sale in the future. Mr. Cottle said he did not understand why the District would purchase a vehicle for someone who is not an employee to drive around two hours per day. Mr. Banks said the Water Education and Enforcement employee is an employee of the District despite not receiving benefits because the position is classified as seasonal, and the seasonal employee works more than two hours per day. Mr. Banks said mileage is paid to employees when they use personal vehicles. Mr. Cottle asked why then the District is buying a seasonal employee a new truck. Mr. Banks said the truck would not be only for the seasonal employee but would be available to all District employees when needed. Mr. Banks said he usually keeps his truck longer than the field employees, but the value is higher when the vehicles are sold earlier. Mr. Field said he thinks it is a good idea to have an extra vehicle even if it is not used constantly. Mr. Cottle said it is not worth it to have a \$42,000 truck sitting around just in case. Mr. Banks said the truck will be used seven months out of the year for the seasonal employee.

Mr. Field made a motion to approve the 2022 Colorado Vehicle Purchase. Mr. Newman seconded the motion. Chair Zito, Mr. Field, Mr. Ohlin, and Mr. Newman voted, "aye"; Mr. Cottle voted, "nay". The motion carried.

C. Consideration of Reviewed Personnel Policies and Procedures. Mr. Banks said Utah Code 17B-1-802 requires the District to review the personnel policies every year to make sure they conform to the requirements of state and federal law. Mr. Banks said one change for 2021 was an update to the travel reimbursement rule regarding lodging reimbursement. Mr. Banks said mileage reimbursement decreased from 58 cents per mile to 56 cents per mile. Mr. Banks said a sentence was added to section 9.4 regarding the Utah Medical Cannabis Act to say as a public employer, the District is required to treat legitimate medicinal cannabis prescriptions just as though they were any other prescribed controlled substance. Mr. Banks said the District has rules in place that an employee using a prescribed controlled substance will not be allowed to operate heavy equipment or drive a District vehicle. Mr. Banks said the revised personnel policies and procedures says if any provisions of this policy conflict with the Utah Medical Cannabis Act, the Act shall prevail. Mr. Ohlin asked if it is the responsibility of the employee to notify the manager if they are prescribed a controlled substance. Mr. Banks said it is the responsibility of the employee.

Mr. Ohlin made a motion to accept the reviewed Personnel Policies and Procedures with the changes as discussed. Mr. Newman seconded the motion. The motion carried unanimously.

D. Public Comments. Mr. Charles Brunk, at 5414 South 2000 West, Roy, told the Board he has worked in water conservation, rainwater harvesting, and gray water systems, and wanted to know where he could be directed for employment opportunities in those fields. Mr. Newman said Weber Basin Water Conservancy District is making a strong effort to educate and enforce water conservation for this area. Mr. Banks encouraged Mr. Brunk to contact Weber Basin Water Conservancy District because of their water conservation program.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. Manager & Trustees Reports. Mr. Banks said as of September 7th, East Canyon was 45% full, Echo was 13% full, and the Weber River Basin precipitation was 73% of normal. Mr. Banks said most of that precipitation ended up going into the soil rather than reservoirs, but soil moisture now is actually looking okay. Mr. Banks said if soil moisture can stay higher than last year, hopefully runoff next year will end up in reservoirs instead of soaking into the soil. Mr. Banks said 100% of the state is in some category of drought, with the District's boundaries now in the exceptional, or most severe, drought category.

Mr. Banks said the District received notification that it is being considered for another \$75,000 WaterSMART grant. Mr. Banks said there will be a conference call held sometime in October to discuss budget issues, and

then an award will be made. Mr. Banks said the District plans to install another 100 meters with the grant money.

Mr. Banks said \$50 million will be appropriated by the state for secondary water meters. Mr. Banks said it will probably take at least \$250 million to meter all secondary water connections in the state. Mr. Banks said if the District is able to get a proportionate share of the \$50 million, it could install a couple of thousand meters in its system.

B. Review of Monthly Bank Statements and Cancelled Checks. Mr. Ohlin said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met September 7, 2021, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Field made a motion to approve the monthly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Current Checks. Mr. Newman made a motion to approve the checks for September 8, 2021. Mr. Field seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Ohlin made a motion to adjourn at 5:40 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

Minutes Approved

Chad Zito, Chair

Recording Secretary